

**LEHIGH VALLEY HEALTH NETWORK
System Manual**

**GME – LOSS OF LVHN OWNED PORTABLE COMPUTING DEVICES –
DEPARTMENT OF EDUCATION (DOE)**

SCOPE:

Lehigh Valley Health Network (LVHN) adopts this policy for the following selected licensed entities:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Lehigh Valley Hospital | <input type="checkbox"/> Transitional Skilled Unit |
| <input type="checkbox"/> Lehigh Valley Hospital – Dickson City | <input type="checkbox"/> Lehigh Valley Home Care |
| <input type="checkbox"/> Lehigh Valley Hospital – Hazleton | <input type="checkbox"/> Lehigh Valley Hospice |
| <input type="checkbox"/> Lehigh Valley Hospital – Pocono | <input type="checkbox"/> Pocono VNA / Hospice |
| <input type="checkbox"/> Lehigh Valley Hospital – Schuylkill | <input type="checkbox"/> Lehigh Valley Home Care – Schuylkill |
| <input type="checkbox"/> LVHN Children’s Surgery Center | <input type="checkbox"/> Lehigh Valley Home Care – Hazleton |
| <input type="checkbox"/> LVHN Surgery Center – Tilghman | |
| <input type="checkbox"/> Lehigh Valley Hospital – Coordinated Health
Allentown | <input type="checkbox"/> Lehigh Valley Hospital – Coordinated Health
Bethlehem |
| <input type="checkbox"/> LVHN Ambulatory Surgery Center of Lopatcong (NJ) | <input type="checkbox"/> LVHN East Stroudsburg Ambulatory Surgery Center |

Medical and Dental Resident and Fellow Physicians

LINKS TO ATTACHMENTS: N/A

LIST OF ASSOCIATED FORMS: N/A

DISCLAIMER:

This policy and the implementing procedures are intended to provide a description of recommended courses of action to comply with statutory or regulatory requirements and/or operational standards. It is recognized that there may be specific circumstances, not contemplated by laws or regulatory requirements that make compliance inappropriate. For advice in these circumstances, consult with the Departments of Risk Management and/or Legal Services, as appropriate.

REVIEW:

Origination: mm / yyyy
Review / Revision: mm / yyyy, mm / yyyy

Approved by the Graduate Medical Education Committee

Approved by: Joseph Patruno (Physician)	Approval Date: 02/06/2023
Version: 3	Publication Date: 02/06/2023
Original Creation Date: 09/11/2006	Next Review Date: 02/06/2026

I. POLICY:

This policy does not cover devices bought using the technology portion of the graduate trainee continuing education funds (graduate trainee owned devices).

This policy covers portable computing devices that are LVHN-owned and distributed to graduate trainees for clinical use. Each graduate training program will issue the initial portable device to the graduate trainee. Each graduate trainee is responsible to turn in one device at the end of graduate training to their program coordinator. Because of the need to switch out devices for repair, the device turned in does not have to have the same IS tracking number as the one originally provided to the trainee.

Graduate trainees are responsible for properly storing, securing and using the devices. The graduate training program and the graduate trainee will each be held up to 50% accountable for the cost of replacement, based on current market value.

II. DEFINITIONS: N/A

III. PROCEDURE: N/A

IV. REFERENCES: N/A