

Lehigh Valley Health Network
Medical Staff Department and Institute Citizenship Expectations
Participation Criteria; Patient Care Activity Level; On Call and Consult Commitment Criteria

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1. Department of Anesthesiology

A. Department of Anesthesiology – Participation Criteria

Divisions and Sections	Staff Category	Locations
All	Active	All
1.	Each anesthesiologist will offer consultative services when requested including pain relief, cardiopulmonary resuscitation, airway management, and respiratory care.	
2.	Anesthesiologists will be responsible for insuring, through personally provided care or a supervisory role with CRNAs, that their patient care meets the American Society of Anesthesiologists Basic Standards for Pre-Anesthetic Care, Standards for Basic Anesthetic Monitoring, and Standards for Post Anesthetic Care. Conduct of anesthesiologists shall be consistent with the American Society of Anesthesiologists Guidelines for the Ethical Practice of Anesthesiology. Anesthesiologists, or an approved designee, are responsible for a post-anesthesia follow-up report within 48 hours of surgery for any patient.	
3.	Anesthesiologists will participate in assigned departmental duties including, but not limited to QA reviews, committee participation, quarterly department meetings, and other duties as directed by the Department Chair.	
4.	Anesthesiologists will supervise and/or instruct interested physicians and students on rotation in the Anesthesiology Department.	
5.	Anesthesiologists will attend Medical Staff Meetings as required by the Bylaws of the Medical Staff Meetings.	
6.	Anesthesiologists and CRNAs will attend mandatory hospital inservice meetings throughout the year for the purposes of educating all hospital employees about infection control, fire safety and personnel issues.	
7.	Anesthesiologists will participate in Department activities where active participation is determined by the Chair, including quarterly Departmental meetings.	

B. Department of Anesthesiology – Patient Care Activity Level

Divisions and Sections	Staff Category	Patient Care Activity Level
All	Active	50 patient care encounters per year. “Patient care encounters” means evidence of billable services for patients, either inpatient or outpatient.

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C. Department of Anesthesiology – On Call and Consult Commitment Criteria

Divisions and Sections	Staff Category	Locations
All	Active	LVH-Cedar Crest LVH-Muhlenberg LVH-Hecktown Oaks LVH-Carbon LVH-Tilghman LVH-17th Street LVH-Highland Avenue LVH-1503 North Cedar Crest LVH-Schuylkill LVH-Hazleton LVH-Dickson City LVH-Pocono
1.	On-Call Coverage is at the discretion of the Department/Institute Chair/PIC to meet the needs of the Emergency Department (or outpatient clinics as applicable) at each hospital campus.	
2.	Members of the Active Staff are required to fully comply with the on-call schedule and roster established by the Chair/PIC for each hospital site.	
3.	The on-call system in place at each hospital is subject to change without prior notice based on the Chair/PIC’s needs-based determination.	

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2. Cancer Institute

A. Cancer Institute – Participation Criteria

Divisions and Sections	Staff Category	Locations
All	Active	All
1.	All members have both the ethical and legal responsibility for the overall care of the individual patient and for supervision of any residents involved in the care of that patient.	
2.	All members are expected to participate in the Morbidity and Mortality and Performance Improvement activities of their Division.	
3.	All members are expected to adhere to all patient safety initiatives implemented in Perioperative Services and throughout the institution, the Rules and Regulations of the Department of Surgery, the Rules and Regulations of Perioperative Services and the Code of Conduct/Behavior established by the Medical Staff.	
4.	Each member is expected to participate in and support the educational mission of their respective Division.	

B. Cancer Institute – Patient Care Activity Level

Divisions and Sections	Staff Category	Patient Care Activity Level
Division: Gynecologic Oncology	Active	LVHN surgical practice primarily focused on cancer and precancerous surveillance with attendance at specialty specific tumor board or disease management teams.
Division: Hematology-Medical Oncology	Active	Practice devoted to LVHN hematology or oncology or cancer subspecialty with attendance at specialty specific tumor board or disease management teams.
Division: Radiation Oncology	Active	Practice devoted to LVHN radiation oncology and attendance at tumor board or disease specific disease management teams.
Division: Surgical Oncology	Active	LVHN surgical practice primarily focused on cancer and precancerous surveillance with attendance at specialty specific tumor board or disease management teams.

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C. Cancer Institute – On Call and Consult Commitment Criteria

Divisions and Sections	Staff Category	Locations
All	Active	LVH-Cedar Crest LVH-Muhlenberg LVH-Hecktown Oaks LVH-Carbon LVH-Tilghman LVH-17th Street LVH-Highland Avenue LVH-1503 North Cedar Crest LVH-Schuylkill LVH-Hazleton LVH-Dickson City LVH-Pocono LVH-Macungie LVH-Gilbertsville
1.	Active members of the Cancer Institute, as determined by need, provide on-call coverage in the Emergency Department, upon assignment by the appertaining Division Chief according to Medical Staff Bylaws. Exceptions can be granted only by the Physician-in-Chief upon the advice of the Division Chief. On-Call Coverage is at the discretion of the Department/Institute Chair/PIC to meet the needs of the Emergency Department (or outpatient clinics as applicable) at each hospital campus.	
2.	Members of the Active Staff are required to fully comply with the on-call schedule and roster established by the Chair/PIC for each hospital site.	
3.	The on-call system in place at each hospital is subject to change without prior notice based on the Chair/PIC’s needs-based determination.	

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3. Department of Dental Medicine

A. Department of Dental Medicine – Participation Criteria

Divisions and Sections	Staff Category	Locations
All	Active	All
1.	Participation in department activities where active participation is determined by the Chair. “Active participation” is defined as giving lectures or seminars, participating in resident journal clubs or case presentation, quarterly department meetings, serving on a committee, or holding a position which administers the residency program or provides a department related community service.	
2.	Members shall attend regular and special meetings of the Department, including quarterly meetings of the Department.	
3.	Members will assist in the operating of the Department by participating in committee operations as the need arises.	
4.	Members are expected assist in the teaching and training programs of the Department.	

B. Department of Dental Medicine – Patient Care Activity Level

Divisions and Sections	Staff Category	Patient Care Activity Level
All	Active	<p>50 patient care episodes per year. “Patient care episodes” means supervising, treating, or treatment planning of clinic patients or outpatients seen in the hospital.</p> <p>Each member will act as an attending in the clinic to which they are assigned, at a minimum of one-half day per month. This requirement may be waived by the Department Chair if the member performs other teaching duties in sufficient capacity to compensate for the lack of clinic attendance. This requirement is also waived for members at LVH-Dickson City.</p>

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C. Department of Dental Medicine – On Call and Consult Commitment Criteria

Divisions and Sections	Staff Category	Locations
All	Active	LVH-Cedar Crest LVH-Muhlenberg LVH-Hecktown Oaks LVH-Carbon LVH-Tilghman LVH-17th Street LVH-Highland Avenue LVH-1503 North Cedar Crest LVH-Schuylkill LVH-Hazleton LVH-Dickson City LVH-Pocono
1.	On-Call Coverage is at the discretion of the Department/Institute Chair/PIC to meet the needs of the Emergency Department (or outpatient clinics as applicable) at each hospital campus.	
2.	Members of the Active Staff are required to fully comply with the on-call schedule and roster established by the Chair/PIC for each hospital site.	
3.	The on-call system in place at each hospital is subject to change without prior notice based on the Chair/PIC’s needs-based determination.	
4.	All Active Dental Medicine members must provide one half-day clinic session per month unless excused by the Chair.	

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4. Department of Emergency and Hospital Medicine (“DOEHM”)

A. Department of Emergency and Hospital Medicine – Participation Criteria

Divisions and Sections	Staff Category	Locations
All	Active	All
1.	Members of the Department are required to obtain Continuing Medical Education credits as established by their respective specialty board and the State Board of Medicine.	
2.	All members will be expected to assist in the educational and administrative functions of the Department in a manner determined by the Chair.	
3.	All members will be expected to participate in Department activities where active participation is determined by the Chair.	
4.	Attendance at regular Department, divisional and site-specific meetings/forums is expected of all active members that are available outside of clinical or family obligation.	
5.	For Division of Emergency Medicine, residency educational meeting attendance is expected as much as possible during the year.	
6.	The emergency physician or provider shall evaluate all patients presenting to the Emergency Department unless another Lehigh Valley Hospital attending has assumed care.	
7.	Transfer of patients shall be in compliance with the Hospital Transfer Policy and EMTALA.	
8.	Quarterly joint emergency medicine, pediatric emergency medicine and hospital medicine meetings will be held and include all designated members and administrative directors. Members are expected to attend as many of the Joint DOEHM meetings as possible unless excused by Division Chief or absent due to clinical obligations.	

B. Department of Emergency and Hospital Medicine – Patient Care Activity Level

Divisions and Sections	Staff Category	Patient Care Activity Level
All	Active	50 patient care encounters per year. “Patient care encounters” means evidence of billable services for patients, either inpatient or outpatient.

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C. Department of Emergency and Hospital Medicine – On Call and Consult Commitment Criteria

Divisions and Sections	Staff Category	Locations
All	Active	LVH-Cedar Crest LVH-Muhlenberg LVH-Hecktown Oaks LVH-Carbon LVH-Tilghman LVH-17th Street LVH-Highland Avenue LVH-1503 North Cedar Crest LVH-Schuylkill LVH-Hazleton LVH-Dickson City LVH-Pocono LVH-Macungie LVH-Gilbertsville
1.	On-Call Coverage is at the discretion of the Department/Institute Chair/PIC to meet the needs of the Emergency Department (or outpatient clinics as applicable) at each hospital campus.	
2.	Members of the Active Staff are required to fully comply with the on-call schedule and roster established by the Chair/PIC for each hospital site.	
3.	The on-call system in place at each hospital is subject to change without prior notice based on the Chair/PIC’s needs-based determination.	

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5. Department of Family Medicine

A. Department of Family Medicine – Participation Criteria

Divisions and Sections	Staff Category	Locations
All	Active	All
1.	Active members shall timely return required documents to LVHN Medical Staff Services office and licensing boards.	
2.	Active members shall check their LVHN email regularly and attend a minimum of four (4) Family Medicine meetings per year (grand rounds, Department meetings, LVPG meetings, Service Line meetings).	
3.	Active members shall actively participate in at least one (1) activity listed below each year: <ul style="list-style-type: none"> - Committee/Task force through LVHN or equivalent activity - Teaching - Research including participating in LVHN PBRN study 	
Divisions and Sections	Staff Category	Locations
All	Affiliate	All Outpatient
1.	Affiliate member shall timely return required documents to LVHN Medical Staff Services office and licensing boards.	
2.	>120 hours of outpatient care per year.	
3.	Family Medicine physician shall be on call for their patients and/or their group for outpatient coverage and communication from the inpatient and Emergency Department setting. The point of contact for communication shall be the practice normal after hours contact number.	

B. Department of Family Medicine – Patient Care Activity Level

Divisions and Sections	Staff Category	Patient Care Activity Level
All	Active	>120 hours of outpatient care per year
All	Active, for hospital privileges	At least 20 inpatients per year
All	Active, for obstetric privileges	At least 10 deliveries per year
All	Active, for newborn privileges	At least 10 newborns per year
All	Active, for infusion privileges	At least 10 infusion cases per year
All	Affiliate	>120 hours of outpatient care per year.

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C. Department of Family Medicine – On Call and Consult Commitment Criteria

Divisions and Sections		Staff Category	Locations
All		Active	LVH-Cedar Crest LVH-Muhlenberg LVH-Hecktown Oaks LVH-Carbon LVH-Tilghman LVH-17th Street LVH-Highland Avenue LVH-1503 North Cedar Crest LVH-Schuylkill LVH-Hazleton LVH-Dickson City LVH-Pocono LVH-Macungie LVH-Gilbertsville
1.	On-Call Coverage is at the discretion of the Department/Institute Chair/PIC to meet the needs of the Family Medicine Department (or outpatient clinics as applicable) at each hospital campus.		
2.	Members of the Active Staff are required to fully comply with the on-call schedule and roster established by the Chair/PIC for each hospital site.		
3.	The on-call system in place at each hospital is subject to change without prior notice based on the Chair/PIC’s needs-based determination.		
Divisions and Sections		Staff Category	Locations
All		Active and Affiliate	All Outpatient
1.	Family Medicine physician shall be on call for their patients and/or their group for outpatient coverage and communication from the inpatient and Emergency Department setting. The point of contact for communication shall be the practice normal after hours contact number.		

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6. Heart and Vascular Institute

A. Heart and Vascular Institute – Participation Criteria

Divisions and Sections	Staff Category	Locations
All	Active and Affiliate	All
1.	<p>Active and Affiliate members shall attend a minimum of five (5) Department meetings per year, including any of the following:</p> <ul style="list-style-type: none"> - Heart Institute meeting - Division meeting - Heart Institute Quality meeting - Grand Rounds - Other meetings as approved by Physician in Chief <p>OR</p> <p>Active and Affiliate shall participate in at least one of the following:</p> <ul style="list-style-type: none"> - Heart Institute committee - LVHN committee - LVHN-related committed, approved by Physician in Chief - LVHN taskforce - Active Teaching/Precepting Residents, Fellows, and Medical Students 	
Division: Cardiology Section: Clinical Cardiology Section: Electrophysiology Section: Interventional and Structural Cardiology Division: Vascular and Endovascular Surgery	Affiliate	All
1.	>= an average of 10 hours of outpatient or post-acute clinical care per week.	

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B. Heart and Vascular Institute – Patient Care Activity Level

Divisions and Sections	Staff Category	Patient Care Activity Level
All	Active	50 patient care interactions per year OR > an average of 10 hours of outpatient or post-acute clinical care per week. “Patient care interactions” means admissions and consultations (both hospital and TSU), cardiac cath lab procedures, electrophysiologic studies, echocardiograms, transesophageal echocardiograms, stress tests, nuclear stress tests patient contacts through either clinic or LVHN Employee Health Department, or evidence of inpatient coverage (documented by the listing of patients for whom billable services for daily care occurred).
Division: Cardiology Section: Clinical Cardiology Section: Electrophysiology Section: Interventional and Structural Cardiology Division: Vascular and Endovascular Surgery	Affiliate	>= an average of 10 hours of outpatient or post-acute clinical care per week.

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Participation Criteria; Patient Care Activity Level; On Call and Consult Commitment Criteria

C. Heart and Vascular Institute – On Call and Consult Commitment Criteria

Divisions and Sections	Staff Category	Locations
All	Active	LVH-Cedar Crest LVH-Muhlenberg LVH-Hecktown Oaks LVH-Carbon LVH-Tilghman LVH-17th Street LVH-Highland Avenue LVH-1503 North Cedar Crest LVH-Schuylkill LVH-Hazleton LVH-Dickson City LVH-Pocono LVH-Macungie LVH-Gilbertsville
1.	On-Call Coverage is at the discretion of the Department/Institute Chair/PIC to meet the needs of the Emergency Department (or outpatient clinics as applicable) at each hospital campus.	
2.	Members of the Active Staff are required to fully comply with the on-call schedule and roster established by the Chair/PIC for each hospital site.	
3.	The on-call system in place at each hospital is subject to change without prior notice based on the Chair/PIC’s needs-based determination.	

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7. Department of Medicine

A. Department of Medicine – Participation Criteria

Divisions and Sections	Staff Category	Locations
All	Active and Provisional Active	All
1.	Active members shall attend a minimum of five (5) Department meetings per year including any of the following: <ul style="list-style-type: none"> - DOM meeting - Division Meeting - DOM Quality and Patient Safety meeting - DOM Wellness Committee - Grand Rounds/Medicine Matters - Other meetings as approved by Chair 	
2.	All members of the Provisional Active Staff and Active Staff are required to participate in the care of community patients in the Outpatient Medical Clinics or other appropriate facility, when requested and assigned by the appropriate Division and/or Section Chief. Maintaining teaching attending status and coverage is incumbent upon fulfilling this responsibility. It is mandatory that the attending physician directly observe and supervise the Medical Residents. The attending shall intervene in the rendering of patient care when appropriate.	
3.	When requested, members of the Provisional Active Staff and Active Staff are required to participate in the care of community patients evaluated in the Emergency Department or admitted to the hospital who do not have an attending physician who is a member of the Active Medical Staff.	
4.	Department members are expected to work collaboratively with Emergency Medicine colleagues to facilitate the care of patients in an appropriate and timely manner.	
5.	Members of the Quality and Patient Safety Council shall attend at least 50% of the Committee's meetings.	
6.	Members of the Adult Inpatient Medicine Peer Review Committee shall attend at least 50% of the Committee's meetings.	
Divisions and Sections	Staff Category	Locations
Division: General Internal Medicine Division: Geriatrics	Affiliate	All Outpatient
1.	Affiliate members shall attend a minimum of four (4) Department meetings per year including any of the following: <ul style="list-style-type: none"> - DOM meeting - Division Meeting - DOM Quality and Patient Safety meeting - DOM Wellness Committee - Grand Rounds/Medicine Matters - Other meetings as approved by Chair 	
2.	<p>>=10 hours of outpatient or post-acute clinical care per week.</p> <p><i>(Continued next page)</i></p>	

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Divisions and Sections	Staff Category	Locations
All	All	All
1.	Department members shall participate in quality improvement and quality assurance initiatives as needed and will be responsive to maintaining the highest standards of care for our patients.	
2.	Department members shall be responsible for submission of Ongoing Professional Practice Evaluations as needed and in compliance with The Joint Commission.	
3.	Department members shall be compliant with responsibilities regarding the use of electronic medical records including accurate coding and documentation.	

B. Department of Medicine – Patient Care Activity Level

Divisions and Sections	Staff Category	Patient Care Activity Level
Division: Allergy Division: Critical Care Medicine Division: Dermatology Division: Endocrinology Section: Bariatric Medicine Division: Gastroenterology Division: General Internal Medicine Division: Geriatrics Division: Infectious Diseases Division: Inpatient Physical Medicine & Rehabilitation Division: Nephrology Division: Occupational Medicine Division: Palliative Medicine and Hospice Section: Palliative Medicine Section: Hospice Division: Pulmonary Section: Sleep Medicine Division: Rheumatology	Active	>=50 Patient Care Interactions, defined as: Admissions and consultations (including hospital, TSU/SNF, and inpatient rehabilitation), GI endoscopy lab studies, sleep lab procedures, care of patients in dialysis program, patient contacts through either clinic or LVHN Employee Health Department, or evidence of inpatient coverage (documented by the listing of patients for whom billable services for daily care occurred). OR >=10 hours of outpatient or post-acute clinical care per week.
Division: General Internal Medicine Division: Geriatrics	Affiliate	>=10 hours of outpatient or post-acute clinical care per week.

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C. Department of Medicine – On Call and Consult Commitment Criteria

Divisions and Sections	Staff Category	Locations
All	Active	LVH-Cedar Crest LVH-Muhlenberg LVH-Hecktown Oaks LVH-Carbon LVH-Tilghman LVH-17th Street LVH-Highland Avenue LVH-1503 North Cedar Crest LVH-Schuylkill LVH-Hazleton LVH-Dickson City LVH-Pocono LVH-Macungie LVH-Gilbertsville
1.	On-Call Coverage is at the discretion of the Department/Institute Chair/PIC to meet the needs of the Emergency Department (or outpatient clinics as applicable) at each hospital campus.	
2.	Members of the Active Staff are required to fully comply with the on-call schedule and roster established by the Chair/PIC for each hospital site.	
3.	The on-call system in place at each hospital is subject to change without prior notice based on the Chair/PIC’s needs-based determination.	
4.	Participation in Division Call Coverage is determined by the Division Chief.	
5.	The Divisions in the Department may create their own coverage system, with the approval of the Division Chief, which allows all Provisional Active and Active Staff members to participate in the coverage system. If there are not a sufficient number of members of the Division to provide the care to these patients, then all Provisional Active and Active Staff members of the Division shall be required to participate in the coverage system.	

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8. Neuroscience Institute

A. Neuroscience Institute – Participation Criteria

Divisions and Sections	Staff Category	Locations
All	Active and Provisional Active	All
1.	All members shall attend at least 50% of the meetings of their respective Divisions and sections, unless excused by the Division or Section Chief.	
2.	All members are expected to adhere to all patient safety initiatives implemented throughout the institution, the Rules and Regulations of the Neuroscience Institute, and the Code of Conduct and Ethical Behavior established by the Medical Staff.	
3.	All members of the Neuroscience Institute are expected to participate in performance improvement, utilization review, and peer review activities and support Neuroscience Institute educational activities.	

B. Neuroscience Institute – Patient Care Activity Level

Divisions and Sections	Staff Category	Patient Care Activity Level
Division: Neurology Section: Epilepsy Section: Headache Section: Movement Disorders Section: Neurocritical Care Section: Neuromuscular Diseases Section: Neuro-Ophthalmology Section: Neuro-Oncology Section: Neuropsychology Section: Sleep Neurology Section: Stroke	Active	>=50 Patient Care Interactions, defined as: Admissions and consultations (including hospital, TSU/SNF, and inpatient rehabilitation), GI endoscopy lab studies, sleep lab procedures, care of patients in dialysis program, patient contacts through either clinic or LVHN Employee Health Department, or evidence of inpatient coverage (documented by the listing of patients for whom billable services for daily care occurred). OR >=5 hours of outpatient or post-acute clinical care per week.
Division: Neurosurgery Section: Functional and Epilepsy Surgery Section: Neurotrauma Section: Pediatric	Active	15 operative cases per year. If operative case requirement waived by Chair, 15 patient care interactions apply. <i>(Continued next page)</i>

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<p>Neurosurgery Section: Neurological Spine Surgery</p>		<p>“Patient care interactions” include admissions and consultations (both hospital and TSU), ambulatory surgery center procedures, cardiac cath lab procedures, electrophysiologic studies, GI endoscopy lab studies, sleep lab procedures, care of patients in peritoneal dialysis program, patient contacts through either clinic or LVHN Employee Health Department, or evidence of inpatient coverage (documented by the listing of patients for whom billable services for daily care occurred).</p>
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C. Neuroscience Institute – On Call and Consult Commitment Criteria

Divisions and Sections	Staff Category	Locations
All	Active	LVH-Cedar Crest LVH-Muhlenberg LVH-Hecktown Oaks LVH-Carbon LVH-Tilghman LVH-17th Street LVH-Highland Avenue LVH-1503 North Cedar Crest LVH-Schuylkill LVH-Hazleton LVH-Dickson City LVH-Pocono LVH-Macungie LVH-Gilbertsville
1.	On-Call Coverage is at the discretion of the Department/Institute Chair/PIC to meet the needs of the Emergency Department (or outpatient clinics as applicable) at each hospital campus.	
2.	Members of the Active Staff are required to fully comply with the on-call schedule and roster established by the Chair/PIC for each hospital site.	
3.	The on-call system in place at each hospital is subject to change without prior notice based on the Chair/PIC’s needs-based determination.	

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9. Department of Obstetrics and Gynecology

A. Department of Obstetrics and Gynecology – Participation Criteria

Divisions and Sections	Staff Category	Locations
All	Active and Provisional Active	All
1.	Members must participate in the care of patients in the Center for Women's Medicine (Valley Health Partners) or care of patients who are unassigned to any Active Medical Staff member when requested by the Network Chair. Assignments will be made by the appropriate Division/Section Chief.	
2.	All members are expected to adhere to all patient safety initiatives implemented throughout LVHN, the Rules and Regulations of the Department of OB/GYN, and the Code of Conduct and Ethical Behavior established by the Medical Staff.	
3.	All members of the Department should adhere to Department published Policies, Clinical Pathways and Clinical Practice Guidelines unless clinical circumstances warrant deviation. All members of the Department must adhere to safety initiatives implemented throughout the Department.	
4.	All members must respond to requests for information from all peer review committees in a scholarly and professional manner within the time frame as prescribed by the quality/ peer review committees.	
5.	All members acting as principal investigators in research, must adhere to all Institutional Review Board (IRB) prescribed Rules and Regulations and to the Rules and Regulations of the Network Office of Research and Innovation (NORI).	
6.	If assigned, a Department member shall participate in an OB/GYN committee and attend at least 50% of the meetings.	
7.	Members shall actively participate in education and evaluation of residents, medical students and/ or allied health students at campuses where learners are present and as assigned.	
8.	Members shall participate in other duties as assigned by the Network Chair and Division Chief.	

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B. Department of Obstetrics and Gynecology – Patient Care Activity Level

Divisions and Sections	Staff Category	Patient Care Activity Level
Section: Ambulatory Obstetrics and Gynecology	Active	16 hours of office practice per month.
Section: Obstetrics	Active	20 deliveries per year.
Section: Gynecology	Active	12 operative cases per year (inpatient and/or outpatient).
Division: Maternal Fetal Medicine	Active	Participation in MFM inpatient unit and/or MFM call coverage.
Division: Reproductive Endocrinology & Infertility	Active	12 operative cases per year (inpatient and/or outpatient) related to treatment of infertility, endometriosis, Mullerian defects, etc.
Division: Female Pelvic Medicine and Reconstructive Surgery	Active	12 operative cases per year (inpatient and/or outpatient) related to treatment of urogynecology disorders and/or pelvic reconstruction.

LVHN MEDICAL STAFF CITIZENSHIP EXPECTATIONS

Participation Criteria; Patient Care Activity Level; On Call and Consult Commitment Criteria

C. Department of Obstetrics and Gynecology – On Call and Consult Commitment Criteria

Divisions and Sections	Staff Category	Locations
All	Active	LVH-Cedar Crest LVH-Muhlenberg LVH-Hecktown Oaks LVH-Carbon LVH-Tilghman LVH-17th Street LVH-Highland Avenue LVH-1503 North Cedar Crest LVH-Schuylkill LVH-Hazleton LVH-Dickson City LVH-Pocono LVH-Macungie LVH-Gilbertsville
1.	On-Call Coverage is at the discretion of the Department/Institute Chair/PIC to meet the needs of the Emergency Department (or outpatient clinics as applicable) at each hospital campus.	
2.	Members of the Active Staff are required to fully comply with the on-call schedule and roster established by the Chair/PIC for each hospital site.	
3.	The on-call system in place at each hospital is subject to change without prior notice based on the Chair/PIC’s needs-based determination.	
4.	When requested, members of the Active Staff of the Department are required to participate in the care of those patients evaluated in the Emergency Department or admitted to the hospital who do not have an attending physician who is a member of the Active Medical Staff. The divisions in the Department may create their own coverage systems that allows all Provisional Active and Active Staff members to participate in the coverage system. If there are insufficient members of the division to provide the care to these patients, then all Provisional and Active Staff members of the division will be required to participate in the coverage system.	

LVHN MEDICAL STAFF CITIZENSHIP EXPECTATIONS

Participation Criteria; Patient Care Activity Level; On Call and Consult Commitment Criteria

10. Orthopedic Institute

A. Orthopedic Institute – Participation Criteria

Divisions and Sections	Staff Category	Locations
All	Active	All
1.	It is expected that the Member participate in Lehigh Valley Orthopedic Institute (“LVOI”)-sponsored academic/learning events including but not limited to Journal Clubs and other Division- or Institute-sponsored events that may be internal or available to external colleagues; participation will be considered in fulfillment of “Citizenship” criteria and potential leadership positions.	
2.	Active Members of the LVOI, as determined by need, will provide specialty clinic and on-call coverage in the Emergency Department, upon assignment by the PIC/APIC/ELC and/or Division Chief according to Medical Staff Bylaws. Every Member of LVOI will maintain a “Call Designation,” which include: Active, Available, Exempt and Retired. Designations of “Available” and “Exempt” and be granted only by the PIC and ELC, upon the advice of the Division Chief.	
3.	All Members have both the ethical and legal responsibility for the overall care of the individual patient and for supervision of any trainees/APCs involved in the care of that patient.	
4.	All Members are responsible to comply with the minimum encounter criteria requirements for the LVOI and those set forth in the Medical Staff Bylaws, Rules and Regulations, as well as Citizenship requirements for the Network not already described.	
5.	All Members are responsible to comply with applicable LVOI/LVHN treatment protocols except when there are clearly documented alternatives deemed in the patient’s best interest, and participate in the development of “LVOI CarePaths” and specialty-specific “Playbooks,” when requested.	
6.	All Members are expected to participate in the LVOI peer review process including attendance at the Morbidity & Mortality Conference, including voluntary submission and presentation of qualified cases.	
7.	All Members are expected to participate in the Morbidity and Mortality and Performance Improvement activities of their respective Division.	
8.	All Members are expected to adhere to all patient safety initiatives implemented in Perioperative Services and throughout the institution, the Rules and Regulations of the LVOI and LVHN, the Rules and Regulations of Perioperative Services and the Code of Conduct/Behavior established by the Medical Staff.	
9.	All Members are required to participate in providing seamless and coordinated care to the best of their abilities utilizing available resources as appropriate including Community Connect and Tiger Connect IT software used within LVHN to facilitate communication of health information.	
10.	All Members are required to participate in cost containment initiatives developed by LVOI/LVHN as applicable to their individual surgical practice, and may be asked to directly participate in negotiations with Industry through LVHN Supply Chain.	
<i>(Continued next page)</i>		

LVHN MEDICAL STAFF CITIZENSHIP EXPECTATIONS

Participation Criteria; Patient Care Activity Level; On Call and Consult Commitment Criteria

11.	To reflect the elevated commitment to Citizenship, each year, every LVOI Member will be expected to sign the “Citizenship Compact” reflecting their commitment to these principles. Signing of the Compact acknowledges that the Member’s performance in the domain of Citizenship will have influence on professional development, holding of Leadership positions. Failure to comply with Network and/or Institute Citizenship standards can result in censure of escalating levels of gravity, including suspension and/or termination.
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B. Orthopedic Institute – Patient Care Activity Level

Divisions and Sections	Staff Category	Patient Care Activity Level
Division: Adult Reconstructive Surgery Division: Hand & Upper Extremity Surgery Section: Shoulder & Elbow Surgery Section: Reconstructive Microsurgery Division: Musculoskeletal Oncology Division: Orthopedic Surgery Division: Orthopedic Trauma Division: Pediatric Orthopedic Surgery Division: Sports Medicine Division: Spine Surgery	Active	25 operative cases per year. If operative case requirement waived by Physician in Chief, 25 patient care interactions apply. “Patients care interactions” mean admissions, consultations, evaluations, or treatments of patients with musculoskeletal injuries or disorders (documented by the listing of patients for whom billable services for daily care occurred).
Division: Foot & Ankle Surgery Section: Podiatric Surgery and Podiatric Medicine	Active	25 operative cases per year. If operative case requirement waived by Physician in Chief, 25 patient care interactions apply. For surgical podiatrists, 12 of the 25 patient care interactions must be operative cases.
Division: Sports Medicine/ Section: Primary Care Sports Medicine	Active	120 hours of outpatient care per year. For hospital privileges: 5 procedures a year in an ambulatory surgery setting. <i>(Continued next page)</i>

LVHN MEDICAL STAFF CITIZENSHIP EXPECTATIONS

Participation Criteria; Patient Care Activity Level; On Call and Consult Commitment Criteria

Division: Chiropractic Medicine	Active	50 patient encounters, patient care interactions per year. “Patient care interactions” means evidence of billable services for patients, either inpatient or outpatient.
Division: Outpatient Physical Medicine- Rehabilitation Division: Pain Medicine	Active	50 patient encounters, patient care interactions per year. For procedure privileges performed in an ambulatory surgery setting or HOPD: 25 interventional procedures a year

LVHN MEDICAL STAFF CITIZENSHIP EXPECTATIONS

Participation Criteria; Patient Care Activity Level; On Call and Consult Commitment Criteria

C. Orthopedic Institute – On Call and Consult Commitment Criteria

Divisions and Sections	Staff Category	Locations
All	Active	LVH-Cedar Crest LVH-Muhlenberg LVH-Hecktown Oaks LVH-Carbon LVH-Tilghman LVH-17th Street LVH-Highland Avenue LVH-1503 North Cedar Crest LVH-Schuylkill LVH-Hazleton LVH-Dickson City LVH-Pocono LVH-Macungie LVH-Gilbertsville
1.	On-Call Coverage is at the discretion of the Department/Institute Chair/PIC to meet the needs of the Emergency Department (or outpatient clinics as applicable) at each hospital campus.	
2.	Members of the Active Staff are required to fully comply with the on-call schedule and roster established by the Chair/PIC for each hospital site.	
3.	The on-call system in place at each hospital is subject to change without prior notice based on the Chair/PIC’s needs-based determination.	
4.	All members of the Active Staff will annually designate a call status: Active; Available; Exempt; and Retired as defined below. It will be the responsibility of the Division Chief, in collaboration with the Division Chief of Orthopedic Trauma, to secure documentation thereof: <ul style="list-style-type: none"> - Active: A provider expected to take call on an established rotation across the Network for general Orthopedic Trauma or their designated specialty and at specific locations/regions - Available: A provider who is not assigned call on a proscribed basis but is available to take call under special circumstances when “Active” staff is unable to cover - Exempt: An “Exempt” provider is excused from call because of extenuating circumstances (practice construct, athletic team responsibilities, administrative role, etc.); Exempt Staff are still encouraged to be Call Available in extreme circumstances (mass casualty, etc.) - Retired: LVOI members \geq 60 years of age will be excused from call responsibilities. However, “Call Retired” are encouraged to consider “Available” status 	

LVHN MEDICAL STAFF CITIZENSHIP EXPECTATIONS

Participation Criteria; Patient Care Activity Level; On Call and Consult Commitment Criteria

11. Department of Pathology and Laboratory Medicine

A. Department of Pathology and Laboratory Medicine – Participation Criteria

Divisions and Sections	Staff Category	Locations
All	All	All
1.	All members are expected to adhere to all patient safety initiatives implemented throughout the institution, the Rules and Regulations of the Department of Pathology and Laboratory Medicine, and the code of conduct and ethical behavior established by the Medical Staff.	
2.	All members are expected to adhere to all department guidelines, polices, procedures, and standards regarding timely completion of cases, case formatting and information inclusion requirements, quality directives, resource and test utilization, and standards of care promulgated by the department.	
3.	All members shall complete appropriate CME requirements to continually possess a valid license within the state of Pennsylvania.	
4.	All members must respond to requests for information from all quality, laboratory, or LVHN hospital committees in a timely and professional manner.	
5.	All members participating in research, must adhere to all IRB prescribed Rules and Regulations.	
6.	Participation in all departmental activities and duties assigned by the Department Chair or designee including, but not limited to, QA reviews, committee participation, tumor board participation, departmental meetings, departmental QI projects, laboratory improvement activities, practice improvement activities or similar.	
Divisions and Sections	Staff Category	Locations
All	Active	All
1.	<p>Active Members shall attend at a minimum of 2 Department Meetings per year including any of the following:</p> <ul style="list-style-type: none"> - Full Department Meeting - Division Meeting - Other meetings as approved by Chair <p>AND/OR</p> <p>Active Members shall actively participate in at least one of the following:</p> <ul style="list-style-type: none"> - HNL Lab Medicine committee - LVHN committee - LVHN-related committee, approved by Chair - LVHN taskforce - Active Teaching/Precepting Residents, Fellows, and Medical Students 	

LVHN MEDICAL STAFF CITIZENSHIP EXPECTATIONS

Participation Criteria; Patient Care Activity Level; On Call and Consult Commitment Criteria

B. Department of Pathology and Laboratory Medicine – Patient Care Activity Level

Divisions and Sections	Staff Category	Patient Care Activity Level
Division: Anatomic Pathology	Active	20 Surgical or Cytology Cases or with waiver from Department Chair.
Division: Clinical Pathology	Active	20 Clinical Pathology Cases, Consults or Clinical/Clinician Contacts.
Division: Forensic Medicine and Pathology	Active	20 Autopsies (may be full or limited examinations).

C. Department of Pathology and Laboratory Medicine – On Call and Consult Commitment Criteria

Divisions and Sections	Staff Category	Locations
All	Active	LVH-Cedar Crest LVH-Muhlenberg LVH-Hecktown Oaks LVH-Carbon LVH-Tilghman LVH-17th Street LVH-Highland Avenue LVH-1503 North Cedar Crest LVH-Schuylkill LVH-Hazleton LVH-Dickson City LVH-Pocono LVH-Macungie LVH-Gilbertsville
1.	On-Call Coverage is at the discretion of the Department/Institute Chair/PIC to meet the needs of the hospital campus, ambulatory locations, core laboratory and HNL Lab Medicine clients.	
2.	This may be subject to change without prior notice based on the Chair/PIC’s needs-based determination.	
3.	Members of the Active Staff are required to fully comply with the on-call schedule and roster established by the Chair of Pathology or CMO of HNL Lab Medicine.	

LVHN MEDICAL STAFF CITIZENSHIP EXPECTATIONS

Participation Criteria; Patient Care Activity Level; On Call and Consult Commitment Criteria

12. Department of Pediatrics

A. Department of Pediatrics – Participation Criteria

Divisions and Sections		Staff Category	Locations
All		All	All
1.	All members are expected to adhere to all patient safety initiatives implemented throughout the institution, the Rules and Regulations of the Department of Pediatrics, and the Code of Conduct and Ethical Behavior established by the Medical Staff.		
2.	All members are expected to participate in performance improvement, utilization review, and peer review activities and support departmental educational activities.		
Divisions and Sections		Staff Category	Locations
All		Active, Provisional Active, and Medical Administrative	All
1.	Attendance in person or by phone in 4 or more departmental/children’s hospital meetings per year, which include any of the following: Pediatric Department Monthly Meeting; Pediatric Grand Rounds; Pediatric Residents’ Morning Report; Children’s Quality Improvement Committee; Children’s Patient Safety & Reliability Enhancement Committee; or Children’s Hospital Forums.		
2.	Attend at least 50% of the Department meetings, unless excused by the Department Chair.		
Divisions and Sections		Staff Category	Locations
Division: General Pediatrics (Sections: Adolescent Medicine; Ambulatory Pediatrics; Developmental Behavioral Pediatrics) Division: Pediatric Subspecialties (Sections: Allergy and Immunology; Pediatric Cardiology; Pediatric Endocrinology; Pediatric Gastroenterology; Pediatric Hematology-Oncology; Pediatric Infectious Diseases; Pediatric Nephrology; Child Neurology; Palliative Care and Pain Medicine; Pulmonology; and Rheumatology)		Affiliate	All
1.	Attendance to one or more of the meetings listed above per year.		
<i>(Continued next page)</i>			

LVHN MEDICAL STAFF CITIZENSHIP EXPECTATIONS

Participation Criteria; Patient Care Activity Level; On Call and Consult Commitment Criteria

Divisions and Sections	Staff Category	Locations
Division: Critical Care Medicine (Sections: Pediatric Critical Care Medicine; and Pediatric Sedation Medicine) Division: Neonatology	Active and Provisional Active	All
1.	Members are expected to attend 75% of the monthly meetings unless excused by the Division Chief.	
Divisions and Sections	Staff Category	Locations
Division: Hospital Medicine (Sections: Pediatric Hospital Medicine; and Child Protection Medicine) Division: General Pediatrics (Sections: Adolescent Medicine; Ambulatory Pediatrics; Developmental Behavioral Pediatrics)	Active and Provisional Active	All
1.	Members are expected to attend meetings unless excused by the Division Chief; meetings held as determined by the respective Division Chief.	
Divisions and Sections	Staff Category	Locations
Division: Pediatric Subspecialties (Sections: Allergy and Immunology; Pediatric Cardiology; Pediatric Endocrinology; Pediatric Gastroenterology; Pediatric Hematology-Oncology; Pediatric Infectious Diseases; Pediatric Nephrology; Child Neurology; Palliative Care and Pain Medicine; Pulmonology; and Rheumatology)	Active and Provisional Active	All
1.	Members are expected to attend monthly meetings unless excused by the Division Chief.	

LVHN MEDICAL STAFF CITIZENSHIP EXPECTATIONS

Participation Criteria; Patient Care Activity Level; On Call and Consult Commitment Criteria

B. Department of Pediatrics – Patient Care Activity Level

Divisions and Sections	Staff Category	Patient Care Activity Level
All	Active	25 patient care interactions per year, which may include inpatient or ambulatory settings, telehealth, case reviews, clinical research, and other interactions; however, interactions not listed require approval from the Chair.

C. Department of Pediatrics – On Call and Consult Commitment Criteria

Divisions and Sections	Staff Category	Locations
All	Active	LVH-Cedar Crest LVH-Muhlenberg LVH-Hecktown Oaks LVH-Carbon LVH-Tilghman LVH-17th Street LVH-Highland Avenue LVH-1503 North Cedar Crest LVH-Schuylkill LVH-Hazleton LVH-Dickson City LVH-Pocono LVH-Macungie LVH-Gilbertsville
1.	On-Call Coverage is at the discretion of the Department/Institute Chair/PIC to meet the needs of the Emergency Department (or outpatient clinics as applicable) at each hospital campus.	
2.	Members of the Active Staff are required to fully comply with the on-call schedule and roster established by the Chair/PIC for each hospital site.	
3.	The on-call system in place at each hospital is subject to change without prior notice based on the Chair/PIC’s needs-based determination.	

LVHN MEDICAL STAFF CITIZENSHIP EXPECTATIONS

Participation Criteria; Patient Care Activity Level; On Call and Consult Commitment Criteria

13. Department of Psychiatry

A. Department of Psychiatry – Participation Criteria

Divisions and Sections	Staff Category	Locations
All	All	All
1.	All members are expected to adhere to all patient safety initiatives implemented throughout the institution, the Rules and Regulations of the Department of Psychiatry, and the Code of Conduct and Ethical Behavior established by the Medical Staff.	
2.	All members of the Department are expected to participate in performance improvement, utilization review, and peer review activities and support departmental educational activities.	
Divisions and Sections	Staff Category	Locations
All	Active, Provisional Active	All
1.	Attend at least 50% of the Department meetings, unless excused by the Department Chair.	
Divisions and Sections	Staff Category	Locations
Division: Adult Inpatient Psychiatry Division: Child-Adolescent Psychiatry Division: Consultation-Liaison Psychiatry Division: Psychiatric Ambulatory Care	All	All
1.	Members are expected to attend 75% of the quarterly meetings for their respective Divisions unless excused by the Division Chief.	

B. Department of Psychiatry – Patient Care Activity Level

Divisions and Sections	Staff Category	Patient Care Activity Level
All	Active	24 patient contacts per year. “Patient contacts” means consults, full evaluations, or regular visits, regardless of the setting (i.e., ER, outpatient, inpatient, home visits, etc.). Documentation will always occur.

LVHN MEDICAL STAFF CITIZENSHIP EXPECTATIONS

Participation Criteria; Patient Care Activity Level; On Call and Consult Commitment Criteria

C. Department of Psychiatry – On Call and Consult Commitment Criteria

Divisions and Sections	Staff Category	Locations
All	Active	LVH-Cedar Crest LVH-Muhlenberg LVH-Hecktown Oaks LVH-Carbon LVH-Tilghman LVH-17th Street LVH-Highland Avenue LVH-1503 North Cedar Crest LVH-Schuylkill LVH-Hazleton LVH-Dickson City LVH-Pocono LVH-Macungie LVH-Gilbertsville
1.	On-Call Coverage is at the discretion of the Department/Institute Chair/PIC to meet the needs of the Emergency Department (or outpatient clinics as applicable) at each hospital campus.	
2.	Members of the Active Staff are required to fully comply with the on-call schedule and roster established by the Chair/PIC for each hospital site.	
3.	The on-call system in place at each hospital is subject to change without prior notice based on the Chair/PIC’s needs-based determination.	

LVHN MEDICAL STAFF CITIZENSHIP EXPECTATIONS

Participation Criteria; Patient Care Activity Level; On Call and Consult Commitment Criteria

14. Department of Radiology-Diagnostic Medical Imaging

A. Department of Radiology-Diagnostic Medical Imaging – Participation Criteria

Divisions and Sections	Staff Category	Locations
All	All	All
1.	All members are expected to attend 50% of the monthly meetings of the Department annually.	

B. Department of Radiology-Diagnostic Medical Imaging – Patient Care Activity Level

Divisions and Sections	Staff Category	Patient Care Activity Level
All	Active	50 patient care encounters per year. “Patient care encounters” means evidence of billable services for patients, either inpatient or outpatient.

C. Department of Radiology-Diagnostic Medical Imaging – On Call and Consult Commitment Criteria

Divisions and Sections	Staff Category	Locations
All	Active	LVH-Cedar Crest LVH-Muhlenberg LVH-Hecktown Oaks LVH-Carbon LVH-Tilghman LVH-17th Street LVH-Highland Avenue LVH-1503 North Cedar Crest LVH-Schuylkill LVH-Hazleton LVH-Dickson City LVH-Pocono LVH-Macungie LVH-Gilbertsville
1.	On-Call Coverage is at the discretion of the Department/Institute Chair/PIC to meet the needs of the Emergency Department (or outpatient clinics as applicable) at each hospital campus.	
2.	Members of the Active Staff are required to fully comply with the on-call schedule and roster established by the Chair/PIC for each hospital site.	
3.	The on-call system in place at each hospital is subject to change without prior notice based on the Chair/PIC’s needs-based determination.	

LVHN MEDICAL STAFF CITIZENSHIP EXPECTATIONS

Participation Criteria; Patient Care Activity Level; On Call and Consult Commitment Criteria

15. Department of Surgery/Institute for Surgical Excellence (“DOS/ISE”)

A. Department of Surgery/Institute for Surgical Excellence – Participation Criteria

Divisions and Sections	Staff Category	Locations
All	All	All
1.	All members have both the ethical and legal responsibility for the overall care of the individual patient and for supervision of any residents/APCs involved in the care of that patient.	
2.	All members are responsible to comply with applicable LVHN treatment protocols except when there are clearly documented alternatives, and that the alternative treatment is in the best interest of the patient.	
3.	All members are expected to participate in the peer review process for the DOS/ISE.	
4.	All members are expected to participate in the Morbidity and Mortality and Performance Improvement activities of their respective Division.	
5.	All members are expected to adhere to all patient safety initiatives implemented in Perioperative Services and throughout the institution, the Rules and Regulations of the DOS/ISE, the Rules and Regulations of Perioperative Services and the Code of Conduct/Behavior established by the Medical Staff.	
6.	All members are required to participate in providing seamless and coordinated care to the best of their abilities utilizing available resources as appropriate including Community Connect and Tiger Connect IT software used within LVHN to facilitate communication of health information.	
7.	All members are required to participate in cost containment initiatives developed by LVHN as applicable to their individual surgical practice.	

Divisions and Sections	Staff Category	Locations
Section: Pediatric Trauma	All	All

1.	Participate in the Division of Trauma Performance Improvement Committee.	
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Divisions and Sections	Staff Category	Locations
Division: Burn Division: Colon and Rectal Surgery Division: General Surgery Section: Transplantation Surgery Division: Ophthalmology Division: Otolaryngology-Head & Neck Surgery Division: Pediatric Surgical Specialties Division: Trauma and Acute Care Surgery Division: Urology	All	All

1.	Each member is expected to participate in and support the educational mission of their respective Division. <i>(Continued next page)</i>	
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LVHN MEDICAL STAFF CITIZENSHIP EXPECTATIONS

Participation Criteria; Patient Care Activity Level; On Call and Consult Commitment Criteria

Divisions and Sections	Staff Category	Locations
Division: Oral and Maxillofacial Surgery	All	All
1.	Each member is expected to participate in and support the educational mission of the Division and to support dental resident training by serving one full morning or afternoon per month in the dental clinic, either at the LVH-17th Street Campus or the LVH-Muhlenberg Campus.	

B. Department of Surgery/Institute for Surgical Excellence – Patient Care Activity Level

Divisions and Sections	Staff Category	Patient Care Activity Level
All	Active	15 operative cases per year. If operative case requirement waived by Chair, 15 patient care interactions apply. “Patient care interactions” include admissions and consultations (both hospital and TSU), ambulatory surgery center procedures, cardiac cath lab procedures, electrophysiologic studies, GI endoscopy lab studies, sleep lab procedures, care of patients in peritoneal dialysis program, patient contacts through either clinic or LVHN Employee Health Department, or evidence of inpatient coverage (documented by the listing of patients for whom billable services for daily care occurred).

LVHN MEDICAL STAFF CITIZENSHIP EXPECTATIONS

Participation Criteria; Patient Care Activity Level; On Call and Consult Commitment Criteria

C. Department of Surgery/Institute for Surgical Excellence – On Call and Consult Commitment Criteria

Divisions and Sections	Staff Category	Locations
All	Active	LVH-Cedar Crest LVH-Muhlenberg LVH-Hecktown Oaks LVH-Carbon LVH-Tilghman LVH-17th Street LVH-Highland Avenue LVH-1503 North Cedar Crest LVH-Schuylkill LVH-Hazleton LVH-Dickson City LVH-Pocono LVH-Macungie LVH-Gilbertsville
1.	On-Call Coverage is at the discretion of the Department/Institute Chair/PIC to meet the needs of the Emergency Department (or outpatient clinics as applicable) at each hospital campus.	
2.	Members of the Active Staff are required to fully comply with the on-call schedule and roster established by the Chair/PIC for each hospital site.	
3.	The on-call system in place at each hospital is subject to change without prior notice based on the Chair/PIC’s needs-based determination.	
4.	Each member must provide an equal share of coverage for their respective Division for Clinics and Trauma/Emergency call as per the DOS/ISE Rules and Regulations.	