


Date: 6/2024	Selective Admissions #100	Pages: 1 of 4
Reviewed: 6/22 6/23 6/24	 Tina Vanburen, DNP, MSN, RN, CNS Director, School of Nursing	Administration Committee

PURPOSE

The student body at the Joseph F. McCloskey School of Nursing (JFMSON) is carefully selected to include individuals capable of meeting the rigorous educational requirements for preparation as nursing professionals.

SCOPE

Applicants seeking admission into a program of study at JFMSON.

DEFINITIONS

Applicant- a person applying to a program of study but not enrolled until the official start date.

POLICY

Applicants seeking admission to the JFMSON are required to apply with a non-refundable fee and follow the admission procedure as outlined below. The application and fee is valid for one-year to the next open admissions cohort. Once an applicant’s file has become inactive, they must reapply.

PROCEDURE

Admission is competitive with specific academic standards for the School of Nursing. Selection of students will be based on personal composition, academic ability, references, writing samples, and previous healthcare experience. The school reserves the right to deny admission or readmission or to revoke admission to any applicant if, in the opinion of the school, his/her admission is not in the best interest of the student or the school.

LVH-S Joseph F. McCloskey School of Nursing complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex.

LVH-S Joseph F. McCloskey School of Nursing does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

Admissions Requirements

1. The Nursing program admits new classes every August. For August enrollment, the deadline for completed applications is March 1 or when qualified student capacity has been reached.

2. Materials received after the admission class is full may be processed for a waitlist process or the next admission cycle.

3. A passing grade in the subjects listed and an earned grade of “C” or better in Algebra I and Chemistry with Lab below will be required of all applicants:

- English: 4 units
- Mathematics: 3 units, including Algebra I
- Science: 3 units, including Chemistry/Lab

4. Overview of Criteria

- Applicants must be citizens of the United States or provide documentation of permanent residency or working status.
- All applicants must have a high school diploma or state-authorized examination (e.g., General Educational Development Certificate (GED) High School.
- Equivalency Test (HiSET) and the Test Assessing Secondary Completion (TASC).
- Home-schooled students must have a [diploma](#) from an accredited [home school](#) association or have met requirements for the GED or other state-authorized examination.
- The school does not admit applicants based upon the ability-to- benefit testing process.

5. Applicants may be required to take post-secondary coursework to meet the academic requirements of the individual programs.

6. Cumulative grade point average from high school or post- secondary coursework will be reviewed and scored using a points system for all applicants and candidates for admission consideration. The most recent post-secondary GPA will be used in the admission decision.

7. Current high school student applicants must submit a final official transcript reflecting the required cumulative GPA after graduation. **A decline in current cumulative GPA, may result in cancellation of your enrollment in the program.** Successful completion of a JFMSON program necessitates mental and physical health essential to meet the objectives of the curriculum, as well as other skills necessary for success in the classroom and clinical components of the program. Based on these criteria, applicants must:

- Demonstrate a history of personal integrity, compassion, motivation, and the ability to function in stressful situations, be able to walk, stand, move, and sit for long periods of time, possess auditory, visual, and tactile abilities sufficient to assess and monitor health needs and provide safe care, and possess interpersonal abilities sufficient to interact with individuals with various backgrounds.

8. Required physical skill and dexterity:

- Be able to lift and move patients and equipment and have fine motor movement to complete tasks in a safe and effective manner.
- The school makes every effort to accommodate students and applicants with disabilities. Any applicant with a documented disability can request special accommodations by notifying the Office of Admissions in writing at the time of application or anytime thereafter.

9. Pre- Admission Information

- All materials that are submitted to the Office of Admissions become the property of JFMSON and cannot be returned or forwarded unless the applicant makes a formal request in writing to the school.
- Any misrepresentation or omission of facts or essential documents during the application process and/or after acceptance into the program will result in a delay, denial, or revocation of admission.
- As deemed appropriate, the Admissions Committee reserves the right to waive admission requirements after reviewing an applicant's completed record.

10. All applications must be completed by the deadline described under the program-specific requirements. A completed application file must contain:

- A completed application and an application fee.
- Proof of permanent residency or working status, if applicable.
- An official high school transcript or GED.
- All official post-secondary transcripts, if applicable.
- A copy of Practical Nursing license, if applicable.
- A copy of EMT and American Heart Association BLS for Healthcare CPR certification, if applicable.
- An essay, if applicable.
- Career statement and resume, if applicable.
- Other program-specific information as requested.

11. Additional Requirements for Foreign-Educated Students

- The school is not approved to issue or accept student visas. Applicants must show proof of permanent residency or working status.
- Test of English as a Foreign Language (TOEFL), administered by the Educational Testing Service (ETS), Princeton, New Jersey, may be required for applicants educated outside the United States or whose preferred language is not English, including those transferring from English-speaking colleges and universities.

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- Satisfactory score on TOEFL. Testing must have occurred within two years of the application submission.
- An evaluation of foreign transcripts by the World Education Service (WES) or another approved agency is required.
- Certificate of Preliminary Education (CPE) from the Department of Education.
- General Education Development (GED).

12. Post-Secondary Level Coursework

- Applicants may be required to validate minimum requirements through post- secondary level coursework. Applicants must meet all minimum requirements and submit all official transcripts, including post-secondary transcripts, prior to August enrollment.
- Requests for Clinical Entry: When transferring in courses, please be aware that entry into 2nd or 3rd year of nursing cannot be guaranteed.
- Applicants are encouraged to seek guidance from Admissions before registering and completing courses at another institution.

REVIEW and APPROVAL:

This policy is reviewed annually by the Directors and Faculty Committee.