


Joseph F. McCloskey
School of Nursing



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| Date: 9/2022 | Inclement Weather #104 | Pages: 1 of 2 |
| Reviewed: 9/22 9/23 9/24 |  Tina Vanburen, DNP, MSN, RN, CNS Director, School of Nursing | Administration Committee |

PURPOSE

The Inclement Weather/Emergency Plan is intended to provide student guidelines regarding travel in inclement weather or an emergency. The policy is not meant to substitute for prudent decision-making in determining whether an individual student can reasonably travel to campus. All members of the school community are encouraged to utilize personal judgment to make this decision based on their local weather circumstances and safety of travel.

SCOPE

Students enrolled at Lehigh Valley Joseph F. McCloskey School of Nursing (JFMSON). Note: This policy does NOT address employee response to inclement weather. In the event of school closure, employees are expected to arrive to work and follow departmental and Lehigh Valley Health Network policies regarding inclement weather.

POLICY

The policy addresses the faculty process for making weather-related changes in class and clinical schedules, student notification of changes, as well as the process that students will use to inquire about changes in class or clinical schedules.

PROCEDURE

- Individual Faculty Members, in collaboration with School Director (designee) may decide to no later than two hours of class or clinical start time:
- delay the start of class.
- have early dismissal.
- cancel class or clinical activities Note: Faculty are required to receive approval of Director (or designee in the absence of Director) before final decisions are made to alter a class/clinical schedule (unless prior delegation to make independent schedule changes has already been granted to faculty by Director).

School Closure by JFMSON Director

In the event of severe inclement weather or other emergency, the JFMSON Director (or designee) may make the decision to cancel all scheduled activities.

- This decision will take precedence over any individual course decisions.
- This decision (closure of entire school) will be announced via Populi and through Populi texting/messaging system.
- School closures may be communicated via a mass communication system.



Student Instructions: In the event of severe inclement weather or other emergency, students seeking information regarding cancelled classes need to check Populi for messages from Professors and JFMSON Director. It is the student's responsibility to keep your cell phone number updated in school records (registrar) for the purpose of receiving mass communication messages.

REVIEW and APPROVAL: Administration Committee