

HIV Case Manager Classroom Orientation Schedule August 5, 2024

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NOTE: DEPARTMENTS SCHEDULE ALL "AS ASSIGNED" CLINICAL DATES AND TIMES

Location Key: **Center for Healthcare Education:**
3900 Sierra Circle, Center Valley, PA 18034

WebEx:
Virtual Training. Email to LVHN email

DATE	TIME	CONTENT	LOCATION *SUBJECT TO CHANGE
WEEK #1			
CONNECTIONS			
Monday 8/5/2024	As Assigned	<p>***For the LVPG Clinical Services Orientation class schedule please reach out to the following contacts based upon location:</p> <p>Lehigh Valley employees contact: Deborah Elsheakh Deborah.Elsheakh@lvhn.org and Alison Nadraws Alison.Nadraws@lvhn.org</p> <p>**Hazleton/Schuylkill employees contact: Mary Jo Roslevege Mary_j.roslevege@lvhn.org</p> <p>***Pocono employees contact: Tammy Vash tammv.vash@lvhn.org</p>	As per directions sent by Human Resources
Tuesday 8/6/2024	As Assigned	As Assigned	As Assigned
Wednesday 8/7/2024	0800-1200 As Assigned	Epic: AMB Clinical Support 100 Training As Assigned	Center for Healthcare Education <i>3900 Sierra Circle Center Valley, PA 18034</i> As Assigned
Thursday 8/8/2024	As Assigned	As Assigned	As Assigned
Friday 8/9/2024	0800-1630	Epic: AMB Clinical Support 200 Training	Center for Healthcare Education <i>3900 Sierra Circle Center Valley, PA 18034</i>

- Staff attending Clinical Support training are no longer required to attend Front Desk classes. If staff will be completing registration / attending Revenue Cycle Education (RCE), managers are required to register them as needed. RCE will provide an additional separate training schedule.

For Revenue Cycle Education

Click [here](#) for HB/PB Payor/Plan Insurance Training Agendas

Please re-check the RCE agendas the day before your scheduled training Questions? Email orcall RCE at REVENUE_CYCLE_ED or 484-884-8795

WEEK #2

Monday 8/12/2024	As Assigned	As Assigned	As Assigned
Tuesday 8/13/2024	As Assigned	As Assigned	As Assigned
Wednesday 8/14/2024	As Assigned	As Assigned	As Assigned
Thursday 8/15/2024	As Assigned	As Assigned	As Assigned
Friday 8/16/2024	As Assigned	As Assigned	As Assigned

Further Orientation Schedule – As Assigned

CPR CERTIFICATION / CPR RE-CERTIFICATION

- BLS (CPR) course offerings can be found on the LVHN intranet.
On the LVHN homepage, select Departments, Non-Clinical, EMI.
Select the course type, choose the date, and use the registration form to enroll in the course of your choice.
- Newly hired employees who need CPR certification will continue to attend Orientation CPR. Classes are held monthly at EMI.
- **All participants must be pre-registered for courses, and we encourage all Practice Managers to forward confirmation e-mails to the new-hire Provider to ensure that s/he is not turned away. If the orientee is not pre-registered, s/he will not be able to attend the class.**

If you need any additional assistance, please call EMI 484-884-0011.