

## Transition of Care Associate Classroom Orientation Schedule May 27, 2024

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**NOTE: DEPARTMENTS SCHEDULE ALL "AS ASSIGNED" CLINICAL DATES AND TIMES**

**Location Key:** Center for Healthcare Education: 3900 Sierra Circle, Center Valley, PA 18034      WebEx: Virtual Training. Email to LVHN email

DATE	TIME	CONTENT	LOCATION *SUBJECT TO CHANGE
<b>WEEK #1</b>			
Monday 5/27/2024	<b>Holiday</b>	<b>Holiday</b>	<b>Holiday</b>
Tuesday 5/28/2024	As Assigned	<p style="text-align: center;"><b>CONNECTIONS</b></p> <p style="text-align: center;"><b>***For the LVPG Clinical Services Orientation class schedule please reach out to the following contacts based upon location:</b></p> <p style="text-align: center;"><b>Lehigh Valley employees contact:</b> Deborah Elsheakh <a href="mailto:Deborah.Elsheakh@lvhn.org">Deborah.Elsheakh@lvhn.org</a> and Alison Nadraws <a href="mailto:Alison.Nadraws@lvhn.org">Alison.Nadraws@lvhn.org</a></p> <p style="text-align: center;"><b>**Hazleton/Schuylkill employees contact:</b> Mary Jo Roslevege <a href="mailto:Mary_j.roslevege@lvhn.org">Mary_j.roslevege@lvhn.org</a></p> <p style="text-align: center;"><b>***Pocono employees contact:</b> Tammy Vash <a href="mailto:tammy.vash@lvhn.org">tammy.vash@lvhn.org</a></p>	As per directions sent by Human Resources
Wednesday 5/29/2024	<b>0800-1200</b> As Assigned	<b>Epic: AMB Clinical Support 100 Training</b>  As Assigned	<b>Center for Healthcare Education</b> <i>3900 Sierra Circle Center Valley, PA 18034</i>  As Assigned
Thursday 5/30/2024	As Assigned	As Assigned	As Assigned
Friday 5/31/2024	<b>0800-1630</b>	<b>Epic: AMB Clinical Support 200 Training</b>	<b>Center for Healthcare Education</b> <i>3900 Sierra Circle Center Valley, PA 18034</i>

- Staff attending Clinical Support training are no longer required to attend Front Desk classes. If staff will be completing registration / attending Revenue Cycle Education (RCE), managers are required to register them as needed. RCE will provide an additional separate training schedule.

**For Revenue Cycle Education**

Click [here](#) for HB/PB Payor/Plan Insurance Training Agendas

\*\*\*Please re-check the RCE agendas the day before your scheduled training\*\*\* Questions? Email orcall RCE at REVENUE\_CYCLE\_ED or 484-884-8795

**WEEK #2**

Monday 6/3/2024	As Assigned	As Assigned	As Assigned
Tuesday 6/4/2024	As Assigned	As Assigned	As Assigned
Wednesday 6/5/2024	As Assigned	As Assigned	As Assigned
Thursday 6/6/2024	As Assigned	As Assigned	As Assigned
Friday 6/7/2024	As Assigned	As Assigned	As Assigned

**Further Orientation Schedule – As Assigned**

**CPR CERTIFICATION / CPR RE-CERTIFICATION**

- BLS (CPR) course offerings can be found on the LVHN intranet.  
On the LVHN homepage, select Departments, Non-Clinical, EMI.  
Select the course type, choose the date, and use the registration form to enroll in the course of your choice.
- Newly hired employees who need CPR certification will continue to attend Orientation CPR. Classes are held monthly at EMI.
- **All participants must be pre-registered for courses, and we encourage all Practice Managers to forward confirmation e-mails to the new-hire Provider to ensure that s/he is not turned away. If the orientee is not pre-registered, s/he will not be able to attend the class.**

If you need any additional assistance, please call EMI 484-884-0011.