

## Clinical Assistant Classroom Orientation Schedule November 25, 2024

Training Coordinator **Joseph Lawley**  
Information Services & Technology, Epic Training  
[Joseph.Lawley@lvhn.org](mailto:Joseph.Lawley@lvhn.org)

**NOTE: DEPARTMENTS SCHEDULE ALL "AS ASSIGNED" CLINICAL DATES AND TIMES**

**Location Key:** **Center for Healthcare Education:**  
3900 Sierra Circle, Center Valley, PA 18034

WebEx:  
Virtual Training. Email to LVHN email

DATE	TIME	CONTENT	LOCATION *SUBJECT TO CHANGE
<b>WEEK #1</b>			
<b>CONNECTIONS</b>			
Monday 11/25/2024	As Assigned	<p>***For the LVPG Clinical Services Orientation class schedule please reach out to the following contacts:</p> <p style="text-align: center;"><b>Deborah Elsheakh</b> <a href="mailto:Deborah.Elsheakh@lvhn.org">Deborah.Elsheakh@lvhn.org</a> and <b>Alison Nadraws</b> <a href="mailto:Alison.Nadraws@lvhn.org">Alison.Nadraws@lvhn.org</a></p>	As per directions sent by Human Resources
Tuesday 11/26/2024	As Assigned	As Assigned	As Assigned
Wednesday 11/27/2024	<b>0800-1200</b> As Assigned	<b>Epic: AMB Clinical Support 100 Training</b> As Assigned	<b>Center for Healthcare Education</b> 3900 Sierra Circle Center Valley, PA 18034 As Assigned
Thursday 11/28/2024	HOLIDAY	HOLIDAY	HOLIDAY
Friday 11/29/2024	As Assigned	As Assigned	As Assigned

- Staff attending Clinical Support training are no longer required to attend Front Desk classes. If staff will be completing registration / attending Revenue Cycle Education (RCE), managers are required to register them as needed. RCE will provide an additional separate training schedule.

**For Revenue Cycle Education**  
Click [here](#) for HB/PB Payor/Plan Insurance Training Agendas  
\*\*\*Please re-check the RCE agendas the **day** before your scheduled training\*\*\* Questions? Email  
orcall RCE at REVENUE\_CYCLE\_ED or 484-884-8795

WEEK #2			
Monday 12/2/2024	<b>0800-1630</b>	<b>Epic: AMB Clinical Support 200 Training</b>	<b>Center for Healthcare Education</b> <i>3900 Sierra Circle Center Valley, PA 18034</i>
Tuesday 12/3/2024	As Assigned	As Assigned	As Assigned
Wednesday 12/4/2024	As Assigned	As Assigned	As Assigned
Thursday 12/5/2024	As Assigned	As Assigned	As Assigned
Friday 12/6/2024	As Assigned	As Assigned	As Assigned
<b>Further Orientation Schedule – As Assigned</b>			
CPR CERTIFICATION / CPR RE-CERTIFICATION			
<ul style="list-style-type: none"> <li>• BLS (CPR) course offerings can be found on the LVHN intranet. On the LVHN homepage, select Departments, Non-Clinical, EMI. Select the course type, choose the date, and use the registration form to enroll in the course of your choice.</li> <li>• Newly hired employees who need CPR certification will continue to attend Orientation CPR. Classes are held monthly at EMI.</li> <li>• <b>All participants must be pre-registered for courses, and we encourage all Practice Managers to forward confirmation e-mails to the new-hire Provider to ensure that s/he is not turned away. If the orientee is not pre-registered, s/he will not be able to attend the class.</b></li> </ul> <p>If you need any additional assistance, please call EMI 484-884-0011.</p>			