Radiation Therapist I Classroom Orientation Schedule

September 30, 2024

Training Coordinator Contact Name: Jason Vian jason.vian@lvhn.org Information Technology & Informatics (IT&I), Epic Education: 484-884-9210

NOTE: DEPARTMENTS SCHEDULE ALL CLINICAL DATES AND TIMES.

WebEx: Email invite to LVHN email

Location Key:

Center for Healthcare Education: 3900 Sierra Circle, Center Valley, PA, 18034

If you will be performing any front desk, scheduling or billing related tasks, you may be required to attend additional training through the Revenue Cycle Education Team (RCE).

You or your manager will need to contact RCE separately for more information.

| DATE | TIME | CONTENT | LOCATION *SUBJECT TO CHANGE |
|------------------------|-------------|----------------------------------|--|
| | | WEEK #1 | |
| Monday 9/30/2024 | As Assigned | CONNECTIONS | As per the directions sent by Human Resources |
| Tuesday 10/1/2024 | As Assigned | As Assigned | As Assigned |
| Wednesday 10/2/2024 | As Assigned | As Assigned | As Assigned |
| Thursday 10/3/2024 | As Assigned | As Assigned | As Assigned |
| Friday 10/4/2024 | As Assigned | As Assigned | As Assigned |
| | | WEEK #2 | |
| Monday 10/7/2024 | As Assigned | As Assigned | As Assigned |
| Tuesday 10/8/2024 | 0800-1200 | As Assigned | As Assigned |
| | 1230-1630 | Epic: Beacon Radiation Ancillary | Web Ex |
| Wednesday 10/9/2024 | As Assigned | As Assigned | As Assigned |
| Thursday 10/10/2024 | As Assigned | As Assigned | As Assigned |

| 10/11/2024 | Friday 10/11/2024 As Assigned | As Assigned | As Assigned |
|------------|----------------------------------|-------------|-------------|
|------------|----------------------------------|-------------|-------------|

Further Orientation Schedule - As Assigned

CPR CERTIFICATION / CPR RE-CERTIFICATION

- BLS (CPR) course offerings can be found on the LVHN intranet.
 - On the LVHN homepage, select Departments, Non-Clinical, EMI.
 - Select the course type, choose the date, and use the registration form to enroll in the course of your choice.
- Newly hired employees who need CPR certification will continue to attend Orientation CPR. Classes are held monthly at EMI.
- All participants must be pre-registered for courses, and we encourage all Practice Managers to forward
 confirmation e-mails to the new-hire Provider to ensure that s/he is not turned away. If the orientee is not preregistered, s/he will not be able to attend the class.

If you need any additional assistance, please call EMI 484-884-0011.